
MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 27, 2025

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
 Division 1 Councillor Jim Range
 Division 2 Councillor Gordon Spencer
 Division 3 Councillor Rob Blais
 Division 4 Councillor Ken Hergott
 Division 5 Councillor Lane Nedelec
 Division 6 Councillor Victor Hamm
 Chief Administrative Officer Shiloh Bronken

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
 Taylor Roberts, Maintenance Supervisor

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:00 a.m.

CONFLICT OF INTEREST: Division 1 Councillor Jim Range declared a conflict of interest with agenda item 6)(d)(i/ii).

AGENDA

0340 – 25 BLAIS That the May 27, 2025 agenda be accepted for reference.

CARRIED

MINUTES

0341 – 25 SPENCER That the May 6, 2025 meeting minutes be approved.

CARRIED

BYLAW 2025-14 TO PROVIDE FOR FIRE PREVENTION, MANAGEMENT, AND CONTROL

0342 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2025-14 to Provide for Fire Prevention, Management, and Control at the May 27, 2025 regular meeting.

CARRIED

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor joined the meeting at 9:24 a.m.

Division 1 Councillor Jim Range declared a conflict of interest and left the May 27, 2025 meeting at 10:12 a.m.

DIESEL FUEL TENDER

0343 – 25 RITZ That the Rural Municipality of Mervin No. 499 awards the 2025 Diesel Fuel Tender to United Farmers of Alberta Cooperative Ltd., effective June 1, 2025 for a 12-month term at the Daily Rack Price plus a Wholesale Markup of -0.0611 plus GST.

CARRIED

GASOLINE FUEL TENDER

0344 – 25 BLAIS That the Rural Municipality of Mervin No. 499 awards the 2025 Gasoline Fuel Tender to Turtleford and District Co-op, effective June 1, 2025 for a 12-month term at the Daily Rack Price plus a Wholesale Markup of -0.0611 plus GST.

CARRIED

Division 1 Councillor Jim Range rejoined the May 27, 2025 Council Meeting at 10:30 a.m.

Initial: 
Reeve
Initial: 
Administrator

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HAY LEASE TENDER

0345 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 awards the 2025 Hay Tender to C. Eaket for the bid amount of \$3,459.00 for the first cut of alfalfa on NE 32-52-19-W3 to be removed by August 31, 2025. Furthermore, a \$500.00 deposit be required to ensure proper notification is received to allow equipment to be removed prior to cutting.

CARRIED

SERVICE TRUCK TENDER

0346 – 25 SPENCER That the Rural Municipality of Mervin No. 499 will not proceed with awarding any tenders related to the procurement of a Service Truck and is considered closed with no award.

CARRIED

PUBLIC WORKS REPORT

0347 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Public Works Report as presented by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts as discussed.

CARRIED

Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts left the meeting at 11:12 a.m.

2025 COMMUNITY SAFETY OFFICER CONFERENCE

0348 – 25 HAMM That the Rural Municipality of Mervin No. 499 approves Division 2 Councillor Gordon Spencer, Community Safety Officer Jordan Starr and Chief Administrative Officer Shiloh Bronken attending the 2025 Community Safety Officer Conference at the Saskatoon Inn and Conference Centre on June 12 and 13, 2025.

CARRIED

BYLAW 2025-13 TO CONFIRM MEMBERSHIP IN A NOT-FOR-PROFIT CORPORATION AND TO ACKNOWLEDGE ORGANIZATIONAL PROCEEDINGS

0349 – 25 HAMM That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2025-13 to Confirm Membership in a Not-for-Profit Corporation and to Acknowledge Organizational Proceedings of St. Walburg and District Fire and Rescue Association Inc. at the May 27, 2025 regular meeting.

CARRIED

0350 – 25 BLAIS That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2025-13 to Confirm Membership in a Not-for-Profit Corporation and to Acknowledge Organizational Proceedings of St. Walburg and District Fire and Rescue Association Inc. at the May 27, 2025 regular meeting.

CARRIED

0351 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 unanimously approves the consideration of three readings of Bylaw 2025-13 to Confirm Membership in a Not-for-Profit Corporation and to Acknowledge Organizational Proceedings of St. Walburg and District Fire and Rescue Association Inc. at the May 27, 2025 regular meeting.

UNANIMOUSLY CARRIED

0352 – 25 RANGE That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2025-13 to Confirm Membership in a Not-for-Profit Corporation and to Acknowledge Organizational Proceedings of St. Walburg and District Fire and Rescue Association Inc. at the May 27, 2025 regular meeting.

CARRIED

Initial:  Reeve
Initial:  Administrator

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FIRE PREPARDNESS EFFORTS – HAMLET BOARDS

0353 – 25 RITZ That the Rural Municipality of Mervin No. 499 engage with the Fire Chiefs to complete tours of each of the hamlets for fire preparedness and feedback. Furthermore, that the compensation rate is \$25.00 per hour plus mileage, if using personal vehicle. **CARRIED**

RECESS

0354 – 25 BLAIS That the Rural Municipality of Mervin No. 499 recess the May 27, 2025 meeting at 12:15 p.m. **CARRIED**

RECONVENE MEETING

0355 – 25 RANGE That the Rural Municipality of Mervin No. 499 reconvenes the May 27, 2025 regular meeting at 12:43 p.m. **CARRIED**

MUNICIPAL RECORD DISPOSAL ESTIMATE

0356 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 engages the services of Stericycle ULC. for the purging of municipal documents and media with the following costs associated:
- On-site Paper: \$289.76 minimum and \$48.65 per container; and
- Off-site Media: \$225.00 minimum and \$60.00 per container. **CARRIED**

ADMINISTRATIVE REPORT

0357 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Administrative Report as circulated and presented by Chief Administrative Officer Shiloh Bronken as discussed. **CARRIED**

HAMLET BOARD ANNUAL GENERAL MEETING MINUTES

0358 – 25 RANGE That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Annual General Meeting minute submissions as provided by the Hamlet Boards and Public Utility Boards as follows:

ORGANIZED

- Spruce Lake – April 30, 2025;
- Powm Beach – May 3, 2025;
- Mowery Beach – May 17, 2025;
- Sunset View Beach – May 17, 2025;
- Crystal Bay Sunset – May 18, 2025;
- Horseshoe Bay – May 18, 2025;
- Evergreen Beach – May 18, 2025; and
- Turtle Lake South Bay – May 18, 2025.

CARRIED

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HAMLET BOARD MEETING MINUTES

0359 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges receipt of the minute submissions as provided by the Hamlet Boards as follows:

ORGANIZED

- Spruce Lake – May 4, 2025;
- Powm Beach – May 8, 2025; and
- Evergreen Beach – May 11, 2025.

CARRIED

APRIL 2025 WATER TREATMENT PLANT DAILY LOGS

0360 – 25 HAMM That the Rural Municipality of Mervin No. 499 acknowledges receipt of the April 2025 Daily Water Logs, as submitted by the Operators, for the following hamlets:

- Evergreen Acres;
- Livelong; and
- Spruce Lake.

CARRIED

CONTRACT SERVICE AGREEMENTS

0361 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 supports and authorizes the Reeve and Chief Administrative Officer to sign the Contract Service Agreements, as recommended and submitted by the respective Hamlet Boards, as summarized, attached to, and forming part of these minutes.

CARRIED

DOCK EXTENSION PURCHASE OF UNORGANIZED HAMLET OF SANDY POINT

0362 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 supports the recommendation of the Unorganized Hamlet of Sandy Point for the purchase of materials for dock extension that is compatible with the existing dock from St. Walburg Building Supplies Ltd. for \$5,046.03 plus taxes.

CARRIED

EVERGREEN BEACH, BRIGHTSAND – DRAINAGE PROJECT

0363 – 25 RITZ That the Rural Municipality of Mervin No. 499 supports the recommendation of the Organized Hamlet of Evergreen Beach, Brightsand, with confirmation from RMI Inc. on the specifications, to engage Robertson Excavating Services for completion of the drainage project in Michael Place, for \$25,970.00 plus taxes. Furthermore, that Evergreen Beach Hamlet is responsible for the full cost of the project.

CARRIED

EVERGREEN BEACH, BRIGHTSAND – 2025 BUDGET ADJUSTMENT

0364 – 25 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the 2025 Budget increase to capital project expenditures to \$30,000.00, as identified by Evergreen Beach, Brightsand Hamlet Board. Furthermore, that a transfer of \$26,000.00 is required from the reserve account to the operating account.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

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WASTE MANAGEMENT SERVICE – DIAMOND WILLOW ESTATES

0365 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 revises the West Yellowhead Waste Resource Authority 2025 agreement to include waste service to the Unorganized Hamlet of Diamond Willow Estates, with all costs to be paid from the funds of Diamond Willow Estates.

CARRIED

CORRESPONDENCE OF MAY 27, 2025

0366 – 25 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the May 27, 2025 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF MAY 27, 2025

0367 -25 RANGE That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27019 to cheque #27066 (\$69,224.48), manual cheque #1321-Man to #1337-Man (\$37,318.80), and payroll (\$41,660.78), totaling \$148,204.06 for payment.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF APRIL 30, 2025

0368 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Statement of Financial Activities as of April 30, 2025 as circulated and discussed.

CARRIED

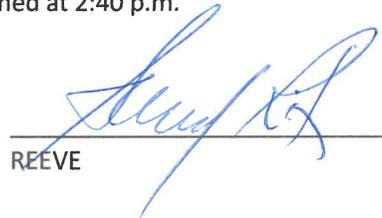
ADJOURNMENT

0369 – 25 NEDELEC That the May 27, 2025 meeting be adjourned at 2:40 p.m.

CARRIED



CHIEF ADMINISTRATIVE OFFICER



REEVE

Initial: 
Reeve
Initial: 
Administrator